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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, General Services Division
FROM : Chief, Telephone Section
SUBJECT: Monthly Report

DATE: 9 May 1949

Noted herewith, are charges for services rendered by the Chesapeake and Potomac Telephone Company, for the month of February, 1949.

| | |
|-------------------------------|-------------------|
| Service Bill | \$7055.45 |
| Long Distance | 607.88 |
| M.B. Private Outside Line | 327.67 |
| T.T. Radio, L.L. and P.L. TWX | 3501.37 |
| Miscellaneous | 4.75 |
| | \$11497.12 |

Also, listed below, are estimated amounts for telephone service for the month of May, 1949.

| | |
|-------------------------------|-------------------|
| Service Bill | \$7250.00 |
| Long Distance | 650.00 |
| M.B. Private Outside Lines | 350.00 |
| T.T. Radio, L.L. and P.L. TWX | 3625.00 |
| Miscellaneous | 20.00 |
| | \$11895.00 |

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Services Officer

DATE: 9 May 1949

25X1A9a FROM : [REDACTED] Jr. [Signature]

SUBJECT: Report of Operations by the General Services Division during the month of April, 1949.

Volume:

| | | |
|----|---|---------------------|
| a. | Requests for services on hand prior to April | 9 |
| b. | Requests for services received during April | 162 |
| c. | 1. Orders submitted to PBA chargeable to quarterly encumbrance | 96 |
| | 2. Special orders submitted to PBA not chargeable to quarterly encumbrance \$11710. | 8 |
| | 3. Orders submitted to PBA nonreimbursable | 20 |
| d. | Requests for services on hand April 30 | 57 |
| e. | Space moves during April | 18 |
| | Total personnel moved | 290 |
| | Equipment moves | 6 |
| | Man hours worked by PBA | 1691 |
| | Estimated cost | \$2748.40 |
| f. | Reimbursement to PBA for regular assigned laborers to warehouse, 5536 man hours | Est. cost \$7488.80 |
| g. | Protective Services (PBA Guards) | |
| | Reimbursable Posts - Cost \$31,850.00 | 70 |
| | Non-reimbursable Posts | 25 |
| h. | Monies paid to PBA during month of April | |
| | PBA Guards | \$23982.58 |
| | PBA Laborers and trucks | 6797.95 |
| | Alterations and Installations | 21222.50 |
| | Miscellaneous | None |

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